



# CIRT PRELIMINARY AGENDA

(This agenda will be updated as needed v.1)

## Construction Industry Round Table

## 2019 SPRING MEETING AGENDA

Willard Intercontinental ♦ Washington, DC

April 29, 2019 – May 1, 2019

### Monday, April 29, 2019

- 3:00pm – 5:30pm     **Registration / Hospitality Room** (Catering Showroom, Lobby Level across from Crystal Rm)  
All members and guests may pick-up their name badges during this time.
- 6:00pm – 7:00pm     **Welcome Reception for Members & Guests** (Willard Room, Lobby Level)  
*(Dinner is on own at your leisure.)*
- 7:15pm – 9:00pm     **Government Relations Committee Meeting: Dinner & Discussion** (Grant Suite, 2<sup>nd</sup> Floor)  
*(Participants will be notified individually. If any CIRT member would like to JOIN this Committee & attend this committee meeting, please advise Jane Bonvillain.)*

### Tuesday, April 30, 2019

- 7:30am – 9:45am     **CIRT Executive Committee Breakfast** (The Nest, Mezzanine)
- 10:00am – 12:45pm   **Board of Directors Meeting & Luncheon** (Peacock Room, Lobby Level)
- SMALL GROUP (GENGROUPS) DISCUSSIONS**
- 8:30am – 9:30am     **Breakfast Available** (2<sup>nd</sup> Floor Foyer)
- 9:00am – Noon       **Small Group Breakout Sessions** – rooms assignments TBD but all rooms will be on 2<sup>nd</sup> Floor.

### \*\*\* Lunch on own for all attendees \*\*\*

- 1:00pm                **Opening Session / Welcome Remarks** (Crystal Room, Lobby Level)
- 1:30pm – 5:30pm     **Keynote Presentation | General Session**
- 6:00pm – 8:00pm     **Reception & Dinner** (Willard Room, Lobby Level)

### Wednesday, May 1, 2019

- 7:00am – 8:45am     **Networking Breakfast (w/ CIRT Business last 30 minutes)** (Crystal Room, Lobby Level)
- 9:00am – Noon       **General Sessions** (Crystal Room, Lobby Level)
- Noon                   **CIRT Conference Concludes**

**See next page for Conference | Hotel Information**

# CIRT CONFERENCE | HOTEL INFORMATION

We are delighted to bring the **2019 CIRT Spring Meeting** closer to the heart of the Washington, DC with **The Willard Hotel** serving as our conference location. Since 1850, the Willard has epitomized Washington luxury hotels and remains a destination for the world's power brokers and visitors drawn to the nation's capital. The hotel is charming and sophisticated, situated in a coveted location: just two blocks from the White House and National Mall.

## InterContinental The Willard Washington D.C.

1401 Pennsylvania Ave NW, Washington, DC 20004  
Hotel Front Desk: 1-202-628-9100



**Hotel Reservations** – Reservations can be made directly with hotel Reservations Department or reserved online. **Deadline** for making reservations at group rate: **Friday, March 29, 2019.**

**CIRT Group Rate** – \$389.00 Deluxe Rooms + tax

- Reservations Department: 800-424-6835; or 202-628-9100 and identify as a participant of the CIRT Annual Spring Meeting in order to receive the group rate of \$389.00 – Deluxe Rooms only.
- [Online Reservations](#) – Look for the “BOOK NOW” button in the upper right corner of the website. Use the **Group Code ZQ3** so as long as your arrival & departure dates are within Sunday, April 28 – Wednesday, May 1, 2019. *Other room types are available but not at the group rate of \$389.00. If a suite or other type of room is desired, please contact the Willard's group sales office.*
- Check-in is 3:00pm; Check-out is 12:00pm.

**Registration Fees** – There are no registration fees for CIRT members-of-record to attend, but members are responsible for their travel and hotel expenses. Likewise, spouses (other than extra events), all potential members, and/or successors that are invited to attend as a guest also will not be charged. However, a registration fee of \$550.00 will be charged for additional people attending from the same company beyond those described; and if said people bring a spouse, the registration fee will be \$750.00. The CIRT conferences are intended exclusively for members and *invited* guests.

**Spouse Information** – Spouses are welcome and encouraged to attend the CIRT meetings. Depending on the spouse attendance, a special spouse event may be planned on Tuesday, April 30 from late morning to early afternoon. **TBD.**

**Attire** – Dress for the conference event is business attire.

**Badge Pick-Up | Registration** – Name badges may be picked-up on Monday, April 29 between the hours of 3:00pm – 5:30pm in the CIRT Hospitality Area (Catering Showroom located on Lobby Level across from the Crystal Room. Name badges also may be picked-up at 7:00am on Tues., April 30 on the 2<sup>nd</sup> Floor Foyer area. Conference materials will be available beginning at 12:30pm outside the Crystal Ballroom, Lobby Level.

**Travel** – The Willard Intercontinental is located 15 minutes from Ronald Reagan Washington National Airport (DCA); 45 minutes from Dulles International Airport (IAD); and 50 minutes from Baltimore / Washington International Airport (BWI).

This CIRT agenda will be updated accordingly and times may vary slightly as the program develops. For questions, please contact Jane Bonvillain at 202-466-6777; or 843-609-9125; Email: [jane@cirt.org](mailto:jane@cirt.org)